

PGA Grants – Terms and Conditions

1. Information and Guidelines

- Research proposals must be completed according to the parameters contained in this form.
- The opening date of these applications is annually in April.
- The Closing date of this application is annually for late October (Full Application).
- Proposals may be denied if information within the application provided is incomplete or fails to meet the research priorities of either grant.
- The dates both the PGA Research Grant and the Alberta Potatoes Investment Fund Application will be aligned- however the applications must be submitted separately as this is a separate entity with separate funding streams. Combined applications will not be accepted. Direct questions can be sent to Ashley Wagenaar at ashley@albertapotatoes.ca or by telephone at (403)-715-6867

2. Program Priorities

- The goal of our research funds are to meet the strategic goals of the Alberta Potato Growers and the participating processors.
- Eligible applications must align with the strategic goals of the growers set out by these groups.
- Only applications that align with the needs of the growers will be considered

3. Eligible Applicants/Activities

Applications are encouraged from:

- Industry associations, and groups
- Government organizations and agencies
- Universities, Colleges, research institutions and applied research associations
- Companies, cooperatives, partnerships, joint ventures and individuals.
- Applicants must understand the areas of sensitivity to the Alberta Growers and share findings accordingly.

4. Application Process

This application will involve a two-step process. The letter of intent will be an invitation to researchers to propose projects. The Committee will review these letters and those that best meet the strategic priorities of the Alberta Growers will be invited to submit a full application. The PGA

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Research Fund accepts applications for research only based on this grant. The Application will be reviewed and prioritized based on the strategic objectives at that time. The applications will be reviewed by the PGA Research Committee as well as the PGA board of directors to determine whether they will be funded or rejected.

5. Required Information

The application below contains the minimum necessary information required to evaluate a proposal. These forms are required. The applicant is responsible for all information being present and easy to locate. This application is required to create a streamlined assessment process for the PGA research committee and APIF group.

6. Budget Information

Budgets on the applications are broken down by general category and by source of funds. Applicants should include comments on how money will be allocated. Budgets with vague or inadequate information are difficult to evaluate and may be rejected.

7. Signature and Approvals

Full applications requiring signatures need to be received in a timely manner after submission. Applications need to prove that the project has authority to continue with the work described.

8. Deadlines

Opening and closing dates will be posted on the PGA website. The application will also be available on the PGA website. Late applications will not be considered.

9. Expectations of the Applicant

If the project is funded by the PGA you will be required to sign a knowledge transfer agreement. The goal of this agreement is to enable knowledge mobilization. This allows for the creative reformulation of knowledge to increase engagement. There are requirements to provide updates to the PGA throughout the life of the funded project. *The information provided does not only include articles, reports, etc. If this information is provided the PGA Ag Relations Director will work with the Research Team to further develop communications materials for the Alberta Potato Growers. The creative reformulation of knowledge may happen as Instagram Posts, Twitter Threads and YouTube Videos. We are aiming to increase engagement in the Alberta Potato Industry and therefore it is necessary to draw the eye of a wider audience.* ***NOTE: Any reformulation of knowledge will be done by the Ag Relations Director in tandem with the Research Team working on the project. Nothing will be published without consent of the Research person(s).**

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